

## **Release notes WDCAP version 3.3 (7-3-2020)**

### **Changes in password handling**

Due to increased security requirements the password handling is changed in this release. The passwords are now "case sensitive" which means that f.i. A and a are different. In the past there was no distinction between uppercase and lowercase characters. It is also not allowed that the new password is only 1 character different from the previous password. Finally the new password must contain at least one uppercase character and one lowercase character and one punctuation mark (like . , ! etc.) After 5 attempts to login with a wrong password WDCAP is blocked 1 hour.

**Please note that if this new release of WDCAP is installed the first time that you login with your old password you will be requested to change your password according to the new criteria. If you cannot remember your old password you can still use the link "Password forgotten" You will then receive a new (temporary) password via email. If you use this new password you will be requested to enter a new password.**

### **Dashboard / Reporting deadlines**

Problem solved that the name of the child was sometimes corrupted in case of special characters.

### **Advanced Search / Search results**

Problem solved that the name of the sponsor was not visible in the excel file.

### **Child details / New child**

Problem solved that it was not possible that more than 1 user could enter new children for the same school at the same time.

### **Child details / Sponsor details**

Now the button "Sponsor details" is always available for donors other than Woord en Daad to allow the entry of sponsor details or to change the child status.

## Messages

Handle donor messages

Message Date: 02/07/2019    Message Time: 8:41AM    User Name:

Child Number:     Answer before: 09/07/2019    Child Name:

Message

The date "Answer before" is now also visible on the screen where the donor message can be handled (it was already visible on the overview screen)

The issue that some links at the bottom of the screen (Like Child details and New attachment) were difficult to read is solved as well.

## Worklists / 6. New leaving forms not yet sent to the donor

Problem solved that the screen was not refreshed if the last row in the worklist was handled.

## Worklists / 12. Stopped sponsors reported by the donor

Problem solved that children between 12 and 14 years old sometimes received the wrong child status (6 – too old instead of 5 – sponsoring fund)

## Worklists / 21. Child changes to be sent

Problem solved that the program sometimes created the wrong (old) child identity form.

## Worklists / 27. Not handled photos

This worklist is new for you. Until now you sent the yearly photo through WeTransfer to Woord en Daad (WD) and WD took care of uploading the photos in WDCAP. When WD was not able to find the child in WDCAP based on the file name of the photo, you were contacted by e-mail to solve this.

In the new release this works as follows:

You can still send the photos via Wetransfer to WD. WD will upload the photos in WDCAP, but where the related child could not be found via the child number in the name of the photo, this photo will be added to worklist 27. With this worklist it is possible to select the correct child or to delete the photo.

 Gabriel Crespo.JPG, Handle: Handle."/>

Date	Time	File name	
19/02/2020	18:06:05	<input type="text"/> Gabriel Crespo.JPG	Handle

If you click **Handle** you get the following screen:



This screen contains 3 links:

**Delete:**

If this link is pressed the photo is deleted and the line is removed from worklist 27

**Skip:**

If this link is pressed the next photo in worklist 27 is displayed but the line is not removed from the worklist so it can be handled later.

**Select correct child**

If this link is pressed a new line is activated where it is possible to enter a child number or child name. This works the same as the quick search at the top left of the screen. The search can select no children, one child or multiple children. If the correct child is selected the photo is connected to the selected child and the line is deleted from worklist 27.

## Worklists / 28. Greeting packages from W&D

There is another new worklist. We created worklist 28 which deals with the mail from sponsors which are sent to you through the WD office. Almost every month, WD sends a package to all partners with mail from sponsors.

At the moment WD has posted the package, you'll receive the following notification in worklist 28:



This screen contains 2 links:

**Specification**

This screen gives an overview of the contents of the package.

Child number	Child name	School	Type of gift
18115203	Rochelle Ann Coral	115 NEW LIFE	Letter
18121308	Joelito Rivera	121 PAYATAS	Card
18110402	Rica Mae pamani	110 AMGKJC	Letter
18110403	Althea Mae Rafanan	110 AMGKJC	Card
18139039	Alyanna Marin	139 LITTLE SKILLED HANDS	Card

## Received

When you receive the package with greetings you only need to click on "Received" and then WD receives the message that you received the package & in WDCAP the received mail (card, letter and/or gift) is automatically added to the greeting history of the children in the specification list.

This means that, for the mail you receive in the WD package, you don't have to register this mail manually to the greeting history of the child anymore. Most of you are used to register the received mail via Actions/ From sponsor.

IMPORTANT! This process concerns only the mail received in the WD package. The mail which is received from the sponsor directly (so not in the WD package) needs to be registered via the usual way (Actions / From sponsor).

## Actions / New schoolyear

The screenshot shows a form titled "5. New School Year" with the following fields:

- Date: 14/01/2020
- School: - Select School -
- Specialization: - Select Specialization -
- Current Schoolyear: 2018, 2018-01-25, 2019-01-2
- Class: [Empty dropdown]
- New Class: [Empty dropdown, highlighted with a red box]
- New Schoolyear: 2019, 2019-01-25, 2020-01-2

When you are going to update the new school year, it's now possible to select the new class for all children at once on the first screen. This choice is optional.

Currently the new class is automatically calculated via the current class of the child and the sequence that is defined via General / Classes. This is still possible in the new release. However in case the class sequence is not correct it is possible to select the new class at the same time the current class is selected.

The selection boxes called 'class' and 'new class' are now in the correct sequence and only classes that are defined for the current school are displayed.

Finally the problem is solved that in the old version of WDCAP the changes on the screen could only be temporary saved if there were changes in the continuation code. (If there were only changes in the class the save button in the button bar could not be used)

## Reporting / Selections

The screenshot shows a 'Selections' form with the following fields and options:

- Donor: - Select Donor -
- School: - Select School -
- Class from: - Select Class -
- Class until: - Select Class -
- Status child: - Select Child Status -
- Language: English
- Sponsoring:  All children,  Only sponsored children,  Only not sponsored children
- Type:  All children,  Only Group sponsoring,  Only Individual sponsoring

Buttons at the bottom: Excel, List, Labels, Download Child Identity Forms, Download Progress Reports.

There are 2 new options available

### Download child identity forms

With this option the child identity form for all selected children can be downloaded according to the selection criteria that are entered on the screen.

Based on the date when the child is registered in WDCAP the old or the new layout of the child identity form is downloaded.

### Download progress reports

With this option the most recent progress reports can be downloaded for all selected children according to the selection criteria that are entered on the screen.

## Reporting / Education statistics

New column "Final grade" added to the last tab in the excel file to indicate that the child was in the final grade in the selected schoolyear.

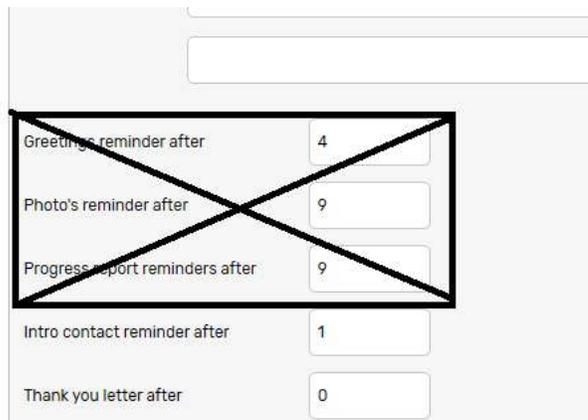
Also a problem solved that 2 different users could not activate the report at the same time

## Reporting / Performance management

For indicator Years in program there is a new overview available on the details page with the average stay in years of the children in the program.

Yearly Totals	
Detail	Value
2015	6 years
2016	5 years
2017	5 years
2018	5 years
2019	5 years

## General / Setup

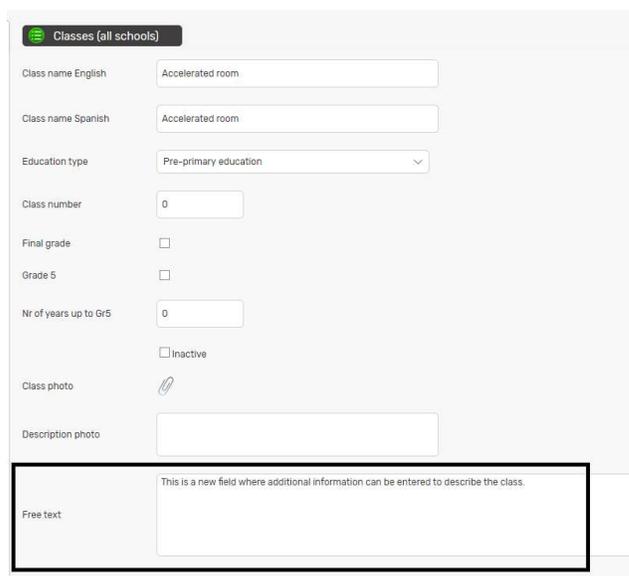


The screenshot shows a form with five rows of input fields. The first three rows are enclosed in a black rectangular box with a large 'X' drawn across it, indicating they are to be removed. The rows are:

Greeting reminder after	4
Photo's reminder after	9
Progress report reminders after	9
Intro contact reminder after	1
Thank you letter after	0

The lines "Greeting reminder", "Photos reminder" and "Progress reports reminder" are removed and the space between the remaining lines on the screen is reduced to avoid scrolling.

## General / Classes



The screenshot shows the 'Classes (all schools)' form. It contains several input fields and checkboxes. A black rectangular box highlights a new 'Free text' field at the bottom of the form. The field contains the text: "This is a new field where additional information can be entered to describe the class."

Class name English: Accelerated room  
Class name Spanish: Accelerated room  
Education type: Pre-primary education  
Class number: 0  
Final grade:   
Grade 5:   
Nr of years up to Gr5: 0  
 Inactive  
Class photo:   
Description photo:   
Free text:

There is a new field on the screen where additional info about the class can be entered.